

**City of Houston Lake
Official Minutes of the Council Meeting
December 14, 2015**

The Council of the City of Houston Lake met in regular session on December 14, 2015 at City Hall. The following members were present: Mayor Joyce Kullman, Aldermen Phil Otte, Dan Coronado, Jean Anderson. Alderman Rick Cowan was excused.

Opening Session

The meeting was called to order at 7:30 p.m. by Mayor Joyce Kullman.

Public Discussion

Resident Chuck Stone inquired as to why the public had not seen the October 2015 minutes. Mayor Joyce Kullman stated that the October minutes had to be tabled due to lack of Council Members present to approve.

Minutes October 12, 2015

Mayor Joyce Kullman stated that the October minutes had to be tabled due to lack of Council Members present to approve.

Minutes November 9, 2015

The November 9, 2015 minutes were approved by general consent.

Building Permit

The City Council approved a renewal for a burning permit at 5336 NW Houston Lake Drive. A renewal for a burning permit at 5509 NW Adrian Avenue has been tabled until next month.

Treasurers Report

The signatures for the bank accounts for The City of Houston Lake have been updated. Mayor Joyce Kullman, Rick Cowan and Dan Coronado have signature approval on the accounts.

The Treasurer's report shows a balance of \$310,263.89.

The Treasurer's report was approved by the Council.

Collector's Report

Mayor Joyce Kullman welcomed Pam Freese as the new City Tax Collector.

Resolution 12-14-15 (paybills)

The City Council approved Resolution 12-14-15 unanimously.

New Business

a. City Administrator Joe Chepren provided a copy of his activity log to the Council.

b. Alderman Phil Otte stated that fire extinguishers, exit signs, and smoke detectors needed to be checked at City Hall. City Administrator Joe Chepren stated he was looking into this matter.

c. Mayor Joyce Kullman presented the Council with Bill No. 121415-1, appointing Andrew T. Coulson as an additional assistant City Attorney while Jennifer Fain is on maternity leave. Alderman Phil Otte made a motion to put Bill No. 121415-1 on its first reading by title only, seconded by Alderman Anderson. The City Clerk read Bill No. 121415-1 by title only. Alderman Coronado made a motion to put Bill No. 121415-1 on its second reading by title only, seconded by Alderman Anderson. The City Clerk read Bill No. 121415-1 by title only. Alderman Phil Otte made a motion to put Bill No. 121415-1 on its final passage, seconded by Alderman Anderson.

Roll call:

Coronado-Aye

Otte-Aye

Anderson-Aye

Cowan-Excused

Bill No. 121415-1, Ordinance 352 was passed

d. The City Council recognized Marsha Duncan, and Mike Hallauer for their many years of service.

Code Enforcement/Sheriff's Report

The Platte County Sheriff's Department submitted a police report for the month of November. No Codes report

Emergency Management

Emergency Management Director Dan Coronado asked that we all be aware of unusual or suspicious activity in and around Houston Lake. He informed us that he would be meeting with the Office of Secure Transportation with Riverside next week. In February he will be attending a technician class to become a ham radio holder.

Reports from Aldermen

Alderman Cowan – Excused

Alderman Otte – Alderman Otte suggested that we be mindful with the City budget.

Alderman Coronado - Alderman Coronado brought to our attention of an incident at the park where he approached a parked car to see if they needed assistance, only to find the person smoking marijuana. He asked them to leave without incident, and asked that we be aware of suspicious activity, especially after hours, and if you feel the need please call the Platte County Sheriff's Department.

Alderman Anderson – Alderman Anderson wished everyone Happy Holidays, and expressed that she enjoys working with the Council.

Mayors Report

No report

Mayor Joyce Kullman gave thanks to the new and old Council members, wished everyone Happy Holidays, and is looking forward to a prosperous new year.

Closed Session

None

Adjournment

The meeting was adjourned at 7:57 p.m.