

**City of Houston Lake**  
**Official Minutes of the Council Meeting**  
**November 7, 2016**

The Council of the City of Houston Lake met in regular session on November 7, 2016 at City Hall. The following members were present: Mayor Joyce Kullman, Aldermen Phil Otte, Evadene Judge, Pam Freese and Nick Jackalone.

**Opening Session**

The meeting was called to order at 7:30 p.m. by Mayor Kullman.

**Public Discussion**

Mayor Kullman informed council and attendees that our guest speaker Teresa Keller the Director of Operations with Missouri Community Betterment cancelled her appearance due to illness.

Resident Joe Chepren residing at 3520 NW Edgewater Trail informed the Council, and asked to be on public record that he met with our Codes Enforcement Officer Ethan Dean to discuss some complaints about his property. Joe feels he is being personally attacked and considers it to be a witch hunt, he stated that his attorney and the City Judge would sort it out, as he finds this a waste of time.

**Minutes October 10, 2016**

The October 10, 2016 minutes were approved by general consent.

**Building Permit**

A new building permit for 5275 NW Edgewood Trail was approved by Council.

A building permit for 5510 NW Adrian will be put on hold until further information is provided. Resident Gary Halterman who resides at 5303 NW Edgewood Trail expressed his opinion and questioned Council as to why a building permit for 5510 NW Adrian seems to be so overdone and strenuous. Council advised that Mr. Harris who is the owner of this property needed to provide the City Council with certified drawings and a plot map. As soon as this information is received, the Council will expedite the permit.

A burn permit for 3540 NW Edgewater trail was approved by Council.

**Treasurer's Report**

Mayor Kullman informed Council and attendees that the City has a CD that is due on 12-15 at the Blue Ridge Bank & Trust and that she would be moving it to Bank of Weston, as Blue Ridge Bank & Trust is no longer North of the river and now all the funds will be at the same branch.

The Treasurer's report was approved by Council.

The Treasurer's report shows a balance of \$312,800.20.

### **Resolution 11-7-2016 (paybills)**

Mayor Kullman informed Council and attendees that there was an addition to resolution 11-7-2016 for KCP&L for \$122.45 due to a late invoice.

The City Council approved Resolution 11-7-2016 unanimously.

### **Emergency Management**

Mayor Kullman and City Administrator Joe Chepren meet with Mr. Shelton, Assistant Fire Chief and Emergency Manager in September and he offered to attend our City meetings. Mr. Shelton informed Council and attendees that in the past month there had been only 1 call to EMS. He also informed everyone of the importance of inspecting the trees and hangovers to ensure that the apparatus is able to make its way through Houston Lake without any damage. The trees need to have a 14 ft clearance. Mayor Kullman and Alderman Otte thanked him for his service.

### **Police Report-Fire Department Report**

Council reviewed the Police report and Alderman Freese inquired about criminal damage, Mayor Kullman stated that she would call Sergeant Thurman for details.

### **Codes' Enforcement Report**

A codes' report was presented to Council and attendees. Codes Enforcement Officer Dean briefly updated everyone. He advised that we have 11 complaints on 8 properties. Officer Dean stated that for the most part people have been very cooperative and helpful, he has even helped residents to resolve their issues. He has two arrest warrants out for residents that have not responded accordingly. Most of the issues are with external services, not residents of Houston Lake. Officer Dean stated to resident Joe Chepren that he is not out on a personal witch hunt, and he refuses to be used as a tool for a witch hunt.

### **City Administrator Report**

No report.

### **Venetian Gardens' Homes Association Report**

No report.

### **New Business**

None

### **Reports from Alderman**

**Alderman Freese-** Inquired as to when we should reschedule Teresa Keller, it was decided that it will work out best to have her attend our December meeting. Teresa Keller is the Director of Operations with Missouri Community Betterment. This non-profit group will come into our community and help us develop a plan and apply for grants as applicable.

**Alderman Jackalone-** Stated that he has been helping out inspecting building for permits.

**Alderman Otte-** He thanked Ethan Dean for all his work as our Codes' Enforcement officer. He thanked Joe Chepren our City Administrator for his work on the silt pond. He inquired about

snow removal, Mayor Kullman informed everyone that we have a contract with a company that doesn't expire until April 2017. He inquired as to whether our new Emergency Management Officer could be brought in from outside the City. Mr. Shelton the Assistant Fire Chief with Riverside stated that we could absolutely do that. He also stated that he would be more than willing to assist until we are able to fill this position. He informed everyone that the training for ICS 100 & 700 could be done online. Mayor Kullman and Council all committed to completing this training by the end of this year.

**Alderman Judge-** No report.

**Mayors report-** Informed Council and attendees that our current Court Clerk had put in her resignation and would be leaving by the end of the month. We are currently working on a replacement for this position, possibly contracting with the Platte County Sheriff's Department. She stated that she would look into this and update everyone at our next meeting. Mayor Kullman informed everyone that Judge Dorsey has fallen ill and Judge Furgeson will be taking his place.

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**Adjournment**

The meeting was adjourned at 8:15 p.m.