

City of Houston Lake
Official Minutes of the Council Meeting
April 17, 2017

The Council of the City of Houston Lake met in regular session on April 17, 2017 at City Hall. The following members were present: Mayor Joyce Kullman, Alderman Evadene Judge, Alderman Pam Freese, Alderman Nick Jackalone, and Alderman Phil Otte.

1. Opening Session

- The meeting was called to order at 7:30 p.m. by Mayor Kullman.
- Mayor Kullman asked for a motion to appoint Amber L. Moore as the new City Clerk. Alderman Freese motioned, Alderman Jackalone seconded the motion.
Roll Call- Aye: Jackalone, Freese, Otte, Judge Opposed: None
Motioned passed. Amber L. Moore was sworn in.
- Mayor Kullman asked for a motion to appoint Cathy Grove as the Codes Enforcement Officer. Alderman Freese motioned, Alderman Jackalone seconded the motion.
Roll Call- Aye: Jackalone, Freese, Otte, Judge Opposed: None
Motioned passed
- Mayor Kullman announced that Pamela Freese was elected as the new Houston Lake Mayor. Mayor Freese was sworn in.
- Mayor Freese announced that Joyce Kullman accepted the position of Alderman. Mayor Freese asked for a motion to appoint Joyce Kullman as Alderman. Alderman Otte motioned, Alderman Judge seconded the motion.
Roll call-Aye: Jackalone, Otte, Judge Opposed: None
Motion passed. Joyce Kullman was sworn in.
- Mayor Freese announced that Joyce Kullman accepted the position of Mayor Pro-tem. Mayor Freese asked for a motion to appoint Joyce Kullman Mayor Pro-tem. Alderman Otte motioned, Alderman Jackalone seconded the motion.
Roll call-Aye: Jackalone, Kullman, Otte, Judge Opposed: None
Motion passed
- Mayor Freese announced that Alderman Jackalone and Alderman Otte were re- elected. Alderman Jackalone and Alderman Otte were sworn in.

2. Public Discussion

- Resident, Sharon DeLaFuente, 3440 NW Edgewater Trail, asked for a status of the bridge. Mayor Freese reported that she spoke with Bob Heim, the Platte County Public Works Director and Scott Pearson our insurance agent at Cowell James Forge Insurance Group. There is no guarantee that the city is not liable and present to the lawyer. Jennifer Fain, the city's attorney. Ms. Fain will research the city's liability exposure. Mayor Freese explained that the funding for resurfacing may be available. The city would need to apply for grant money for repairs and resurfacing. Sharon was also concerned about the road work and a number of potholes. There is a street sign missing, Edge Trail and Edgewood Circle.

3. Minutes March 13, 2017

- The March 13, 2017 minutes were approved by general consent.
Alderman Kullman motioned, Alderman Jackalone seconded the motion.
Roll call-Aye: Jackalone, Kullman, Otte, Judge Opposed: None
Motioned passed.

4. Building Permit

- Mayor Freese announced a permit renewal request for 5303 NW Edgewood Trail
Alderman Kullman motioned, Alderman Jackalone seconded the motion.
Roll call-Aye: Jackalone, Kullman, Otte, Judge Opposed: None
Motion passed
- Mayor announced a building permit request for 5347 Edgewood Circle
Alderman Jackalone motioned, Alderman Otte seconded the motion.
Roll call-Aye: Jackalone, Kullman, Otte, Judge Opposed: None
Motion passed,

5. Treasurer's Report

- Mayor Freese informed the Council that the CD at Bank of Midwest will be moved to Bank of Weston, which is a closer location
Alderman Kullman explained that she will take the February Council Minutes to bank in order to open a CD for the City Sewer.
Alderman Otte motioned, Alderman Kullman seconded the motion.
Roll call-Aye: Jackalone, Kullman, Otte, Judge Opposed: None
Motion passed

6. Collector's Report

No concerns or questions.

7. Resolution 4-17-2017 (paybills)

- Alderman Kullman requested that two items be added to Paybills Resolution 4.17.17.
Glen Morris submitted 12 hours of labor for work he completed for the city last year..
The total for the check is in the amount of \$180. Second item was for a bill from Jackson Animal Clinic, for a stray dog that was picked up and held for 7 days. The total for the bill is \$201.80.
- Alderman Otte explained that there is a bill from Kansas Water Service in regards to sewer treatment. The amount is in excess of \$60,000. Clarification is needed to determine that the records are accurate and up to date. Some of the houses within the City limits may have billed incorrectly. Kay is in the process of researching and working with the water company to ensure accuracy. Alderman Otte asked that if any residents have any changes to be made to contact Kay. Alderman Otte motioned, Alderman Kullman seconded the motion.
Roll call-Aye: Jackalone, Kullman, Otte, Judge Opposed: None
Motion for Resolution 4.17.17 passed.

6. Emergency Management-Fire Department

- Mr. Shelton, Assistant Fire Chief and Emergency Manager for Riverside, informed that there were no fire calls. In addition the City of Riverside adopted a new contract for fire rescue and emergency management services with the City of Houston Lake. City appointed Mr. Shelton as the EM director for the City of Houston Lake. Mayor asked for motion to approve the Emergency Management, Fire Protection, and Ambulance service contract with Riverside, Missouri. Alderman Kullman motioned, Alderman Jackalone seconded the motion.

Roll call-Aye: Jackalone, Kullman, Otte, Judge

Opposed: None

Motion passed - Mayor Freese signed the new contract.

7. Codes' Enforcement Report

No report.

8. City Administrator Report

- City Administrator Joe Chepren informed Council and attendees about the need for mowing service within the City. He has had communication with KM Lawn Services, who is able to fit the needs required for the City. The bid was presented to the Mayor and Alderman for KM Lawn service at a cost of \$6,500.00 for both mowing and landscaping. The HOA will pay part of the cost at a 50/50 split. Mr. Chepren will track the expenses and each line item as necessary. Mayor Freese asked for a motion to approve KM Lawn services. Alderman Jackalone motioned, Alderman Kullman seconded the motion.

Roll call-Aye: Jackalone, Kullman, Otte, Judge

Opposed: None

Motion passed

- Joe also spoke about the need for road repair and resurfacing within the City. He explained the drainage issue must be addressed before the repair of the roads can begin. Joe asked that the Council table the road repairs until more information is available. He is gathering bids for road work.

9. Venetian Gardens' Homes Association Report

No report

10. New Business

- Bill # 4.17.17 to adjust the Code Enforcement salary. Mayor Freese asked for a motion to approve Bill# 4.17.17. Bill was read by title only by City Clerk, 2nd reading by title only by City Clerk. Alderman Kullman motioned, Alderman Otte seconded the motion.

Roll call-Aye: Jackalone, Freese, Otte, Judge

Opposed: None

Ordinance #363 passed

- Alderman Kullman asked for Resolution for Greg Dorsey, to acknowledge his many years of service as Municipal Judge in the City of Houston Lake. Alderman Kullman motioned, Alderman Jackalone seconded the motion.

Roll call-Aye: Jackalone, Kullman, Otte, Judge

Opposed: None

Resolution passed.

- Mayor Freese asked for Resolution for Sharon Grant, to acknowledge her many years of service as Court Clerk in the City of Houston Lake. Alderman Kullman motioned, Alderman Jackalone seconded the motion.

Roll call-Aye: Jackalone, Kullman, Otte, Judge
Resolution passed.

Opposed: None

11. Reports from Alderman

Alderman Kullman- No Report

Alderman Jackalone-No Report

Alderman Otte- No Report

Alderman Judge- Talked about the Department of Natural Resources and what information is available to residents that are interested in more information.

12. Mayors report

- Mayor thanked Joyce Kullman for filling in as Mayor. She also thanked Melinda Cook for her service as City Clerk as well as Ethan Dean as Code Enforcement Officer. Lastly, she thanked the residents for their vote to elect her as Mayor.

13. Adjournment

- Mayor Freese asked for a motion to adjourn the meeting. Alderman Kullman motioned, Alderman Jackalone seconded the motion.

Roll call-Aye: Jackalone, Kullman, Otte, Judge

Opposed: None

The meeting was adjourned at 8:54 p.m.

Next Council Meeting

May 8, 2017 at 7:30pm.