

City of Houston Lake
Official Minutes of the Council Meeting
May 8, 2017

The Council of the City of Houston Lake met in regular session on May 8, 2017 at City Hall. The following members were present: Mayor Pam Freese, Alderman Joyce Kullman, Alderman Nick Jackalone, and Alderman Phil Otte. Alderman Judge-absent.

1. Opening Session

- The meeting was called to order at 7:30 p.m. by Mayor Freese.
- Oath of Office for Cathy Grove, Code Enforcement, by Amber Moore, City Clerk

2. Public Discussion

- None

3. Minutes April 17, 2017

- Mayor asked for an approval of the April 17, 2017 minutes with amendment approving Mayor, Pam Freese and City Clerk, Amber Moore for review bank statements at Bank of Weston. In addition, approving Pam Freese, Mayor and Amber Moore, City Clerk, to use the UMB Credit Card for City purchases only.
Alderman Kullman motioned, Alderman Jackalone seconded the motion.
Roll call-Aye: Jackalone, Kullman, Otte, Opposed: None
Motioned passed.

4. Building/Burn Permit

- Mayor announced a burn permit request for Teresa Olson,
Alderman Otte motioned, Alderman Jackalone seconded the motion.
Roll call-Aye: Jackalone, Kullman, Otte, Opposed: None
Motion passed
- Mayor announced a burn permit renewal request for Mitchell Thurman pending inspection by Alderman Otte.
Alderman Otte motioned upon completion of inspection, Alderman Kullman seconded the motion.
Roll call-Aye: Jackalone, Kullman, Otte, Opposed: None
Motion passed

5. Treasurer's Report

- Mayor asked for motion to approve the Treasurer's report showing a balance of \$441,816.57
Alderman Jackalone motioned, Alderman Kullman seconded the motion.
Roll call-Aye: Jackalone, Kullman, Otte Opposed: None
Motion passed

6. Collector's Report

- Mayor Freese inquired about a new source of tax collection from TaxConnex. Collector explained it was change of name on a previous collection.

7. Resolution 05.08.2017 (paybills)

- Mayor asked for a motion to approve paybills 5.08.17
Alderman Kullman motioned, Alderman Jackalone seconded the motion.
Roll call-Aye: Jackalone, Kullman, Otte Opposed: None
Motion for Resolution 05.08.17 passed.

8. Emergency Management-Fire Department

- Mr. Shelton announced that Riverside Police/Fire Station has a free medication disposal system for all citizens. This program enables all expired or unused prescriptions to be disposed of safely and responsibly. Additional information and disposal pouches are available at City Hall.
- Mr. Shelton reported that there were 2 fire calls to Houston Lake last month.
- Mr. Shelton also explained that the City of Riverside offers large recycling bins for those who do not have them. The containers are located at 2950 NW Vivion Road.

9. Police Report

- Officer Mountain presented police report for the month. He reported 9 calls for service for the City of Houston Lake.

10. Codes' Enforcement Report

- Cathy Grove, Code Enforcement, is in the process of setting up contact information for City residents

11. City Administrator Report

- Joe Chepren spoke about the roads improvement project and handed out an estimate bid proposal for reference. Mr. Chepren gave the Alderman a map of the City and requested that they walk the City roads to get an idea of what improvements need to be made. Mayor and Mr. Chepren will consider City benefits when making decisions regarding city road improvements. Mayor thanked Mr. Chepren for his diligence and hard work with finding information about road improvement work.

12. Venetian Gardens' Homes Association Report

- None

13. Old Business

- None

14. New Business

- None

15. Reports from Alderman

Alderman Jackalone- No Report

Alderman Kullman- Platte County is having a cleanup day for non-bulky items on Friday and Saturday, May 13th and May 14th. Flyers are available at City Hall if residents would like more information.

Alderman Otte- No Report

16. Mayors report

- Mayor asked that all City staff start using the Houston Lake emails for all city correspondence. This will assist in getting access to information if an employee is to vacate a position. In addition, this puts both the employee and City in better compliance under the Sunshine Law.
- Mayor is working on a form that will be available online for reporting code violations anonymously.
- Mayor was contacted by an individual who is putting together police memorabilia from small cities in Platte County. They Mayor has some badges and patches. There are also a few vehicle license plates available. Mayor asked for a motion to approval for donation of police items to museum.

Alderman Jackalone motioned, Alderman Kullman seconded the motion.

Roll call-Aye: Jackalone, Kullman, Otte Opposed: None

Motion passed

Alderman Otte requested that all items will be handled securely and properly when donated to the museum. Mayor assured that all memorabilia will be handled appropriately.

- Mayor explained that she spoke with the City attorney about the history of the bridge ownership. It was determined that the bridge is not up to code and the City would be responsible for damages. A new bridge must be purchased to keep it open. The Mayor plans to research what grants and monies are available that can be used to replace/rebuild the bridge.
- A City of Houston Lake resident feels that the bridge has historical value and concerned about access to their homes if bridge is not replaced. Mayor has a meeting with Platte County Commissioner to discuss options for the bridge.
- Another resident expressed concerned about transportation in and out of Houston Lake if the bridge continues to be inoperable.
- Sharon DeLaFuente, 3440 NW Edgewater Trail, talked to Bob Heim, Platte County Public Works Director, to attend the June's city council meeting regarding questions and concerns

- Mayor informed that a laptop was purchased for the City Clerk position and will remain property of the City of Houston Lake.

17. Adjournment

- Mayor Freese asked for a motion to adjourn the meeting.
Alderman Jackalone motioned, Alderman Kullman seconded the motion.
Roll call-Aye: Jackalone, Kullman, Otte Opposed: None

The meeting was adjourned at 8:39 p.m.

Next Council Meeting

June 12, 2017 at 7:30pm.