

City of Houston Lake
Official Minutes of the Special Council Meeting
September 18, 2017

The Council of the City of Houston Lake met in special session on September 18, 2017 at City Hall. The following members were present: Mayor Pam Freese, Alderman Joyce Kullman, Alderman Nick Jackalone, Alderman Phil Otte.

1. Opening Session

- The meeting was called to order at 7:30 p.m. by Mayor Freese.

2. Public Discussion

- Jan Jackalone announced that she had applied for a grant, Tree Resource Improvement and Maintenance, aka TRIM, in the amount of \$2,394. The grant was awarded to Houston Lake. In the amount of This grant will have an arborist and locate the trees on City property. The arborist will make recommendations for what trees need attention. Platte County will share the cost of the grant with the City of Houston Lake. An inventory of all the trees in the City will then be updated for use with GPS.

3. Minutes August 14, 2017 and August 28, 2017-Tax Hearing

- Mayor asked for an approval of the August 14, 2017 and August 28, 2017 Tax Hearing minutes and tonight's agenda.

Alderman Jackalone motioned, Alderman Kullman seconded the motion.

Roll call-Aye: Jackalone, Kullman, Otte,

Opposed: None

Motioned passed

4. Building/Burn Permit

- No report at this time

5. Treasurer's Report

- Mayor asked for motion to approve the Treasurer's report showing a balance of \$353,541.48

Alderman Kullman motioned, Alderman Jackalone seconded the motion.

Roll call-Aye: Jackalone, Kullman, Otte,

Opposed: None

Motion passed

6. Collector's Report

- No concerns with report. Report included with meeting packet

7. Resolution 09.18.17 (Paybills)

- Mayor asked for a motion to approve Paybills 09.18.17

Alderman Otte motioned, Alderman Jackalone seconded the motion.

Roll call-Aye: Jackalone, Kullman, Otte,

Opposed: None

Motion for Resolution 09.18.17 passed.

8. Emergency Management-Fire Department

- Mr. Shelton attended the State Management conference. Mr. Shelton had handouts announcing the Senior Health Expo for Platte County on Thursday the 21st. There will also be one at the Platte County Community Center in Platte City on September 28th. At the Riverside Fire Department there will be a "drive-thru" flu clinic on Saturday, September 23rd from 10am-2pm.

Mr. Shelton reported that there was 1 emergency call in the month of August.

9. Police Report

- No police report

10. Codes' Enforcement Report

- Cathy Grove, Code Enforcement Report presented the codes report August 2017. Report included with meeting packet.

11. City Administrator Report

- Mayor acknowledged Mr. Chepren for his hard work in regard to the road construction
- Joe Chepren thank the council and residents of Houston Lake for their cooperation with the road construction.
- Mayor shared that her and Mr. Chepren have had conversation about the leftover materials from the road construction project. They have discussed option that will benefit the City and save money in future projects.

12. Venetian Gardens' Homes Association Report

- Joe Chepren announced that at the next HOA meeting they will be introducing the new website.

13. Old Business

- Alderman Otte presented an updated burn permit application. Alderman Kullman will update the City website to ensure the new permit is available to residents.

14. New Business

- Mayor asked for an approval for Resolution for KCI Airport upgrade support. Alderman Kullman motioned, Alderman Jackalone seconded the motion.
Roll call-Aye: Jackalone, Kullman, Otte, Opposed: None
Motion passed.

15. Reports from Alderman

Alderman Kullman-asked about brush pick up this fall. Mr. Chepren will contact the service provider for potential dates

Alderman Jackalone- No report

Alderman Otte- Wanted to apologize for being out of contact with his email. Alderman Otte is working on returning emails within the near future.

16. Mayors report

- Mayor has contacted the director of the Police Memorabilia museum in Springfield, Missouri. The City of Houston Lake has donated any extra memorabilia to the museum.
- Mayor would like again to thank Mr. Chepren and Barkley Construction for their work on the City roads.
- Mayor would like to thank her husband and daughter, Lucy, for walking around and handing out packets to residents.
- The City is considering future road projects that will increase their quality.

17. Adjournment

- Mayor Freese asked for a motion to adjourn the meeting.
Alderman Kullman motioned, Alderman Jackalone seconded the motion.
Roll call-Aye: Jackalone, Kullman, Otte, Opposed: None

The meeting was adjourned at 8: 25 p.m.

Next Council Meeting

October 9, 2017 at 7:30pm.