

City of Houston Lake
Official Minutes of the Council Meeting
December 11, 2017

The Council of the City of Houston Lake met in regular session on December 11, 2017 at City Hall. The following members were present: Mayor Pam Freese, Alderman Joyce Kullman, Alderman Nick Jackalone, Alderman Phil Otte, Alderman Chuck Stone.

1. Opening Session

The meeting was called to order at 7:32p.m. by Mayor Freese.
City Clerk Megan Micek sworn in
City Administrator Craig Sovereign sworn in

2. Public Discussion

A representative from Spire was in attendance
Please contact Spire directly any time there are questions regarding gas lines.
Will attend January meeting with acceptance of the ordinance (PUT IN NEXT MINUTES if he is attending)

3. Minutes November 13, 2017

Mayor asked for an approval of the November minutes. Mayor asked for an approval of tonight's agenda
Alderman Jackalone motioned, Alderman Kullman seconded the motion.
Roll call-Aye: Jackalone, Kullman, Otte, Stone Opposed: None Motioned passed

4. Building/Burn Permit

No report at this time

5. Treasurer's Report

Mayor asked for motion to approve the Treasurer's report showing a balance of \$235,492.01
Alderman Kullman motioned, Alderman Jackalone seconded the motion.
Roll call-Aye: Jackalone, Kullman, Otte, Stone
Opposed: None
Motion passed
Error in naming of the CD's asked her to correct the naming – need that information

6. Collector's Report

No concerns with report. Report included with meeting packet
Ms. Anderson is present for any questions – There were no questions

7. Resolution 12.11.17 (Paybills)

Barkley – Amount approved to redo Wagon Trail.
Mayor asked for a motion to approve Pay bills 12.11.17
Alderman Stone motioned, Alderman Jackalone seconded the motion.
Roll call-Aye: Jackalone, Kullman, Otte, Stone
Opposed: None
Motion for Resolution 12.11.17 passed.

8. Emergency Management-Fire Department

Mr. Shelton – Nothing significant to report. We are heavily advertising burn conditions – no burning allowed. There have been no significant events in our area.
Fire – 1 fire call, 1 was in KC with Houston Lake address. 1 medical call in our city in November, 1 in October
12 calls YTD 2017
Fire Dept – 4 minute 58 seconds is the average response time

Ambulance called was 9 minute response time

Goal is 4-6 minute range.

Mr. Shelton will double check that reports are being emailed to Mayor Freese correctly

9. Police Report

Questions will be held until January when an officer is present

10. Codes' Enforcement Report

Cathy Grove, Code Enforcement Report presented the codes report November 2017. Report included with meeting packet

3 violations – all abated

Recommend that residents call Fire Department directly when they see any open burning

11. City Administrator Report

HOA Presentation next Wednesday

12. Venetian Gardens' Homes Association Report

None

13. Old Business

None

14. New Business

None

15. Reports from Alderman

Alderman Jackalone-None

Alderman Kullman-Thank you to Craig and Katie for decorations.

Index of the ordinances will be provided to Jean Anderson.

Alderman Otte-Thank you to Joe and Amber for service.

Application for permit to open burn – has been updated to put it on the website for download – final draft.

Resident reported feeling that the police visibility was down in the area. Will check the resolution - # of hours they should be present.

Alderman Stone-Finished CERT training – certificate is on file.

16. Mayors report

Looking into cable phone and internet – would like to set up the city hall as a hot spot for local student use. All Park Hill District Mayors are looking into this as a way to improve students' access to internet services if they are not available at home.

Thank you again for decorations.

Road work is amazing, looking forward to working with HOA.

Custom Survey done – report will be shared – Alderman will review and come prepared to discuss next meeting. Will begin following the meeting. Survey is a part of the year plan push direction of the citizens of HL.

17. Adjournment

Mayor Freese asked for a motion to adjourn the meeting.

Alderman Kullman motioned, Alderman Jackalone seconded the motion.

Roll call-Aye: Jackalone, Kullman, Otte, Stone Opposed: None

The meeting was adjourned at 8:04p.m.

Next Council Meeting

January 8, 2017 at 7:30pm.